**ATTACHMENT B**

**FORM OF RESPONSE COVER PAGE**

Submitted to the Texas Education Agency, Instructional Support Division

**Vetted Improvement Program (VIP) List**

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| **RESPONDENT ORGANIZATION:** | Name and address of organization submitting response  (include zip code) |
| **RESPONDENT ORGANIZATION**  **IDENTIFICATION NUMBER:** | Respondent organization Texas Identification Number (TINS) or Federal Employer's Identification Number (FEIN) |
| **RESPONSE DEVELOPED BY:** | Name, position, email, and telephone number of  person responsible for development of response |
| **PROGRAM ADMINISTRATOR:** | Name, position, email, and telephone number of  person to oversee proposed project |
| **RESPONSE TRANSMITTED BY:** | Name, position, email, and telephone number of  official committing the respondent to the proposed project |
| **CONTAINS PROPRIETARY INFORMATION:** | ☐ Check box if response contains proprietary information  (Mark pages containing proprietary information) |
| **DATE SUBMITTED:** | Date response is *submitted* to TEA |

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| **Response Checklist** | |
| **Label/Contents** | **Section/Attachment Reference** |
| Form of Response Cover Page | **Attachment B** |
| Vetted Improvement Program Application Form | **Attachment C** |
| Program Fidelity of Implementation Tool(s) | **Section 3.2, Attachment D** |
| Program Scope and Sequence of Support | **Section 3.2, Attachment E** |
| Program History Form | **Section 3.2, Attachment F** |
| Evidence of Program Results | **Section 3.2, Attachment G** |
| Disclosure of Interested Parties Form ***including* all attachments** (i.e. organization charts, resumes, etc.) | **Section 2.3, Attachment H** |
| Aligned Artifacts | **Section 3.2, Attachment I** |