

Dear Participating Campus,

One step of the Effective Schools Framework diagnostic process is submitting artifacts for Lever 4: High-Quality Instructional Materials and Assessments. The guidance below includes instructions to support the collection of assignments necessary to conduct the review.

PURPOSE

The goal of the Effective Schools Framework (ESF) is to provide a clear vision for what districts and schools across the state do to ensure an excellent education for all Texas students. At the core of effective schools is effective instruction: interactions between students, teachers, and the content determine learning outcomes. Lever 4 focuses on ensuring all students engage daily with TEKS-aligned, high-quality instructional materials, and assessments that support learning at appropriate levels of rigor. The Lever 4 Academic Review assesses student assignments for alignment to state standards and research-based instructional strategies (RBIS) for both math and reading language arts (RLA) to determine student access to rigorous, grade-level instructional materials. The Center for Academic Review (CAR) has incorporated the results of this analysis into campus-level reports that provide greater insight into areas of improvement for participating schools to help campuses in the prioritization of ESF essential actions.

PROCESS

Artifact Collection

The academic review provides an analysis of student assignments to determine student access to high-quality grade-level content for both reading language arts and math. Each campus is required to submit five assignments from each grade level served. High school submissions should include assignments from English I, English II, Algebra 1, and Geometry.

Required Artifacts

Student Assignments

- **For each grade**, campuses will collect **five assignments** for **both math and RLA**.
- Sample RLA assignments should:
 - Be the primary assignment focused on reading comprehension or foundational skills, **NOT** an entire lesson or teacher guide
 - Include a sample of the text or the full text used with the assignment - *NOTE: failure to include RLA text significantly lowers the score for Text Complexity*
 - Include all directions for the independent assignment
 - **NOT** be a stand-alone grammar or writing assignment, a group project or product, a bell ringer, a spelling or handwriting assignment, an exit ticket, or other assessment

- Sample math assignments should:
 - Include all directions for the independent assignment
 - **NOT** be an entire lesson
 - **NOT** be an assignment that is a group project or product, used as a bell ringer or review, one-question assignments, exit tickets, or other assessments

Artifact Submission

Artifacts for Lever 4 Review will be submitted through the Plan4Learning platform. Assignments should be submitted as a group by grade level, with a completed cover page on top.

[RLA Cover Page](#)

[Math Cover Page](#)

REPORT

As part of the ESF diagnostic process, the Academic Review report will be made available to you. This report provides insight into student access to high-quality instructional materials.

For questions regarding artifact submission, please contact your ESC Effective Schools Framework team.